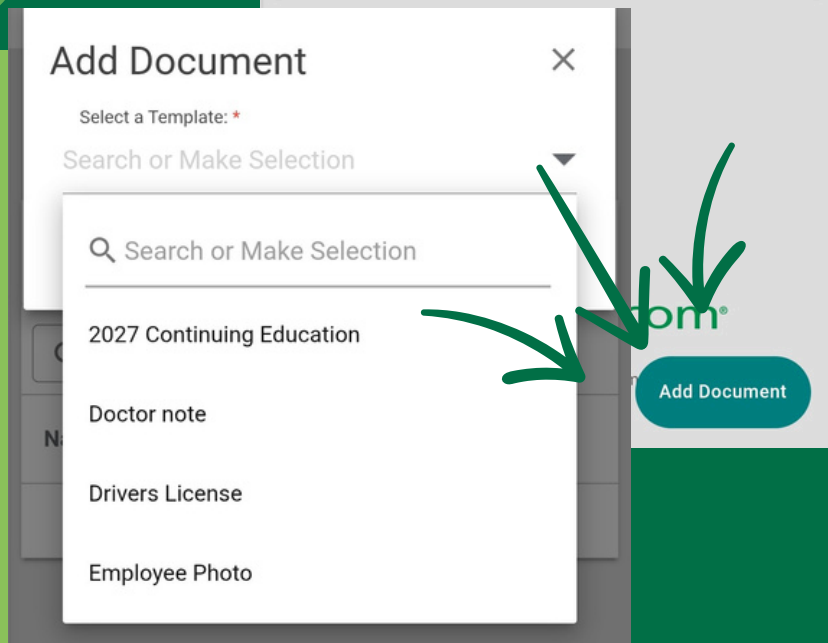
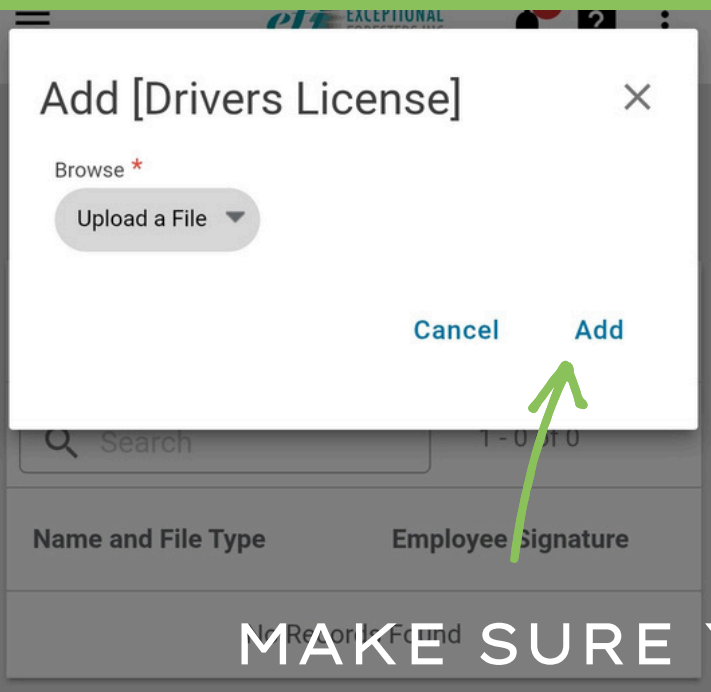
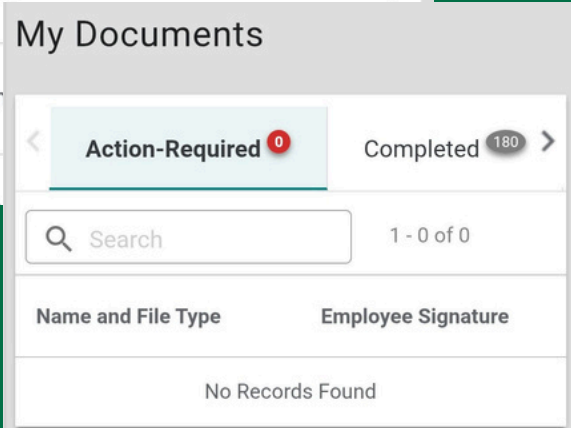
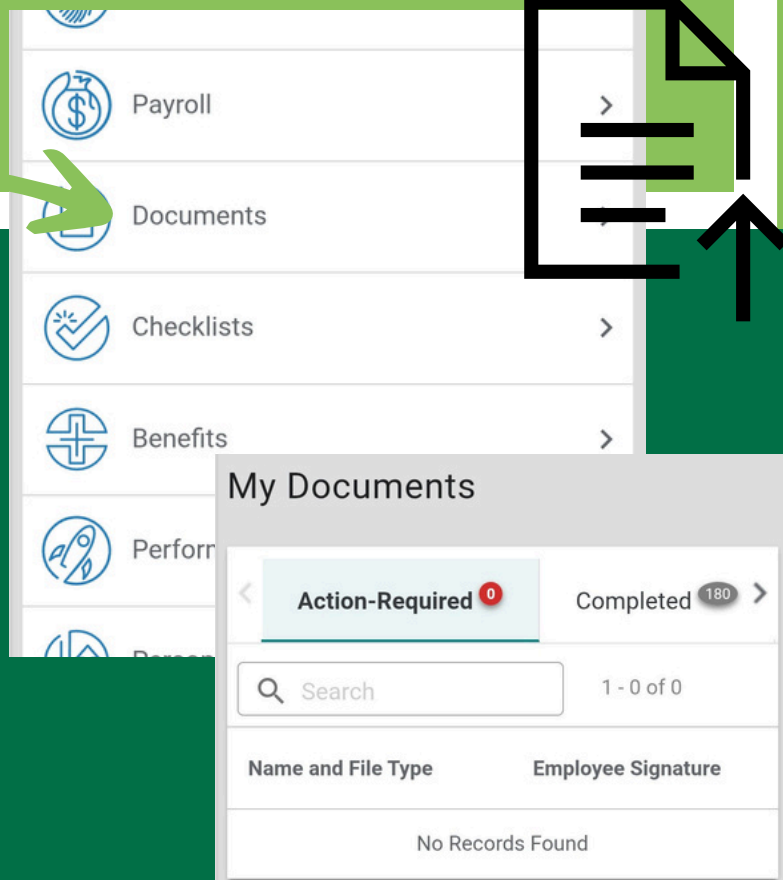


UPLOADING DOCUMENTS

DOCUMENTS

1. Open the Paycom app on device.
2. Navigate to the Documents section.
3. Click "Add Document" located toward the bottom of the screen.
4. Select what document you are trying to upload from the drop down menu.
5. Choose the Upload a File button and add in the pertinent document.



MAKE SURE YOU CLICK ADD