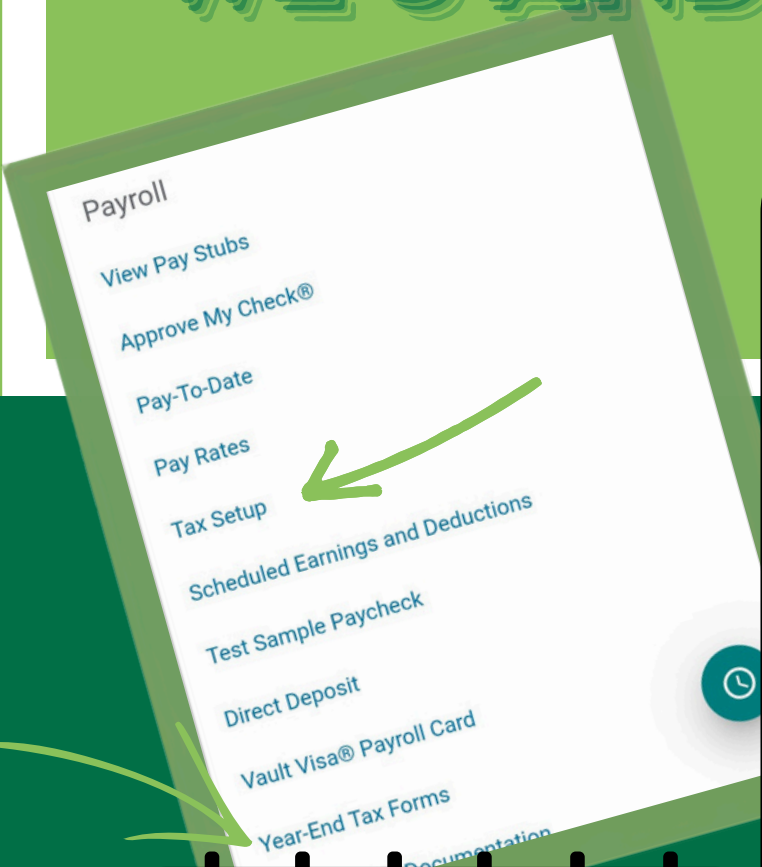


W2'S AND TAX SETUP

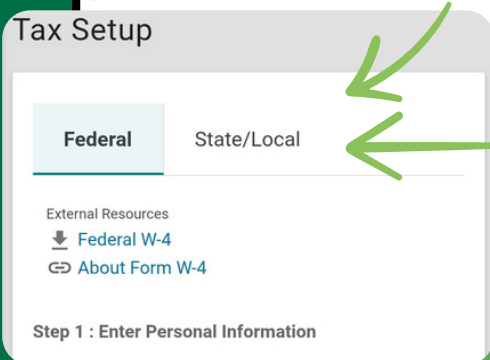


W2'S

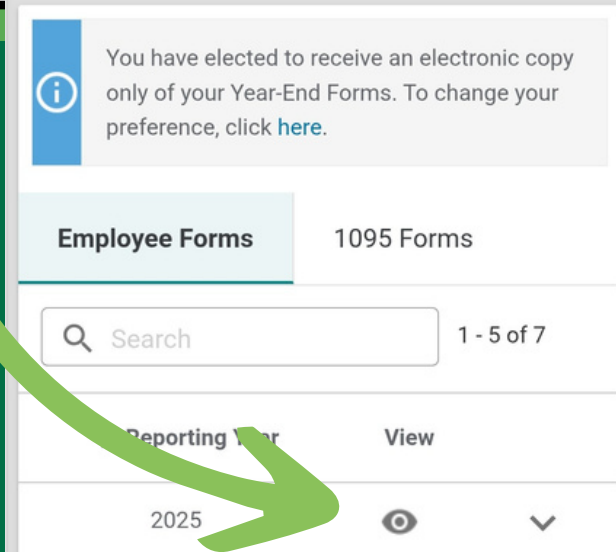
1. Open the Paycom app on device.
2. Click "Forgot Password?"
3. Follow prompts to verify your identity.
4. Check your email or phone for a reset code or password reset link.
5. Create a new password that meets Paycom's security requirements.
6. Return to the login page and sign in with your new password.

TAX SETUP

1. Login to Paycom.
2. Navigate to the Payroll section.
3. Click the Tax Setup link.
4. This is where you can update your W4 and any tax withholdings, etc.



Year-End Tax Forms



While we're happy to help where we can, We're not able to offer tax advice, but a licensed tax professional would be the best resource to help answer your questions and guide you based on your specific situation.