

# GER'S

## General Event Reports (GER)

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## GENERAL EVENT REPORT (GER)

1. Open the Therap app on device.
2. Choose the INDIVIDUAL tab.
3. Select "New" next to General Event Reports (GER).
4. Select Program for GER. (Supported Living Location)
5. Choose the client you are submitting this GER for.
6. Enter event date, report date, reported by and reporters relationship to individual.
7. Choose the event type. (Injury, medication)
8. Choose the appropriate notification level.
9. Enter location of where event happened.
10. "Describe what happened before the event": Write a very brief description of what staff/client were doing before the issue was observed/discovered in the comments box.
11. Mark appropriate box if Abuse, Neglect or Exploitation is suspected or witnessed. Click next.

\* Event Type

- Injury
- Medication Error
- Restraint Related Behavior
- Restraint Other
- Death
- Other

\* Notification Level

Location

Address

Street 1

City  State

Geolocation

Phone

Fax

Describe what happened before the event

About 3000 characters left

## Abuse/Neglect/Exploitation

\* Abuse Suspected?  Yes  No

\* Neglect Suspected?  Yes  No

\* Exploitation Suspected?  Yes  No

Type of Neglect

Type of Neglect

Neglect by Responsible Provider

Questionable Clinical Practice

Neglect by Parent/Guardian

Other

Cancel Back

Next

If marked yes on abuse, neglect or exploitation, you must make a CRU report

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## GENERAL EVENT REPORT (GER) CONT...

12. Enter time of injury.
13. Select if it was observed or discovered.
14. Enter discovered time (if applicable).
15. Enter specific location (i.e Hallway) if known.
16. Choose the type of event.
17. Input
  - a. cause
  - b. severity
  - c. color
  - d. body parts
18. Input any treatment given as well as time and date.
19. Upload images if needed.
20. Describe the event
  - a. DO NOT ADD WITNESSES
  - b. Click next.
21. Add in any people you contacted in regard to the event.
22. Click preview.
23. Review for accuracy.
24. Submit.

### Event Injury

\* Time of injury: 12:00 pm

Unknown

\* This event was:  Observed  Discovered

Discovered Date/Time: 10/06/2019  12:06 pm

Specific Location: Hallway

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\* Type: Bleeding

\* Cause: Fall

\* Severity: Minor (First aid)

Color: - Please Select -

Size: Length (cm)  Width (cm)  Depth (mm)

\* Body Part(s): ForeArm Right  Elbow Right  - Please Select -

**Body Diagram**

Treatment by: - Please Select -

Time of Treatment: hh:mm a

Treatment date, if different than event date: MM/DD/YYYY

Injury Photo: Add Image

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\* Summary: Bakari fell down while running

About 3970 characters left

Witness(es): - Please Select -

Cancel Previous  Next

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## GENERAL EVENT REPORT (GER) FAQ

**Q: I am having trouble identifying a pill I found. I don't know what to write on the sheet.**

Use Google to describe and identify the pill. Or open each clients' MAR of the house in which you found the med. Click "Drug Details" under each medication name. A picture of the med should appear. Compare the pill to medications in the Med Cabinet.

**Q: I'm filling out a GER for a med error. I don't know who is responsible for the error, what do I write?**

Leave this field blank. Do not put in a staff name.

**Q: I'm filling out a GER for a med error. How do I know the severity level?** When you call the Supervisor/RSM, they will tell you what action is needed regarding the missed or incorrect medication. Consult the severity level guide located in the house or your teal folder to determine the level.

**Q: I found a pill I couldn't identify; how do I do a GER for it?**

If you found a pill and do not know when it is from, use "Other" in the "Event Type" box, then on the next page type "Found Pill" in the Event Type. Describe the pill and all the ways you attempted to identify it in the "Summary" section.

**Q: I'm filling out a GER for a med error. What do I write for who I notified?** After you call the Supervisor/RSM, you will determine the severity of this med error. If the level of severity is medium or high, you should have already called to alert a Supervisor, or in severe cases, already be on the phone with 911. If it is a non-life-threatening med error, an SComm is required to be sent to your supervisor, med coordinator, and your Team Lead.